



MARY KAY PHILIPPINES, INC.
 2nd Floor, Allegro Center, 2284 Pasong Tamo Extension, Makati City
 Tel. Nos. : (02) 859-6222 | 859-MARY (6279)
 Fax No: (02) 859-6299
 Email: mkporder@mkcorp.com

FAX ORDER FORM

FAX TO (02) 859-6299

PERSONAL INFORMATION (Please fill out form)

Consultant Number Name

Date of order Sales Director's Name / Unit No.

Contact Numbers - Landline and Mobile Number Email Address

SHIPPING INFORMATION

Name of person to receive the shipment Preferred delivery time

Complete Address

Contact Number Relationship to person ordering

ORDER INFORMATION

	PRODUCT DESCRIPTION (Include color, specifications if applicable)	PART NUMBER	QUANTITY	SECTION 1		SECTION 2	
				PRICE	TOTAL	PRICE	TOTAL
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

QUANTITY TOTAL SECTION 1 TOTAL ₱ SECTION 2 TOTAL ₱

PROGRAM PRODUCT SETS

NEW CONSULTANT BONUS PROGRAM	CHECK APPLICABLE MONTH		CHECK IF APPLICABLE
MONTH 1 - P12,000 single purchase	<input type="checkbox"/>	ESRS Product Set	<input type="checkbox"/>
MONTH 2 - P12,000 single purchase	<input type="checkbox"/>	MONTHLY ORDERING BONUS (MOB)	<input type="checkbox"/>
MONTH 3 - P14,000 single purchase	<input type="checkbox"/>	Others:	<input type="checkbox"/>
MONTH 4 - P16,000 single purchase	<input type="checkbox"/>		<input type="checkbox"/>

ORDER COMPUTATION

SECTION 1 TOTAL	₱ <input type="text"/>
LESS: APPLICABLE DISCOUNT (25%, 35%, OR 45%)	<input type="text"/>
SUBTOTAL	₱ <input type="text"/>
ADD: SECTION 2 TOTAL	<input type="text"/>
TOTAL ORDER COST	₱ <input type="text"/>

PAYMENT INFORMATION

BANK DEPOSIT TO ACCOUNT NAME: Mary Kay Philippines, Inc.
 Bank Deposit to BPI Account #: 1885-1130-16 or BDO Account #: 1458003775
 (Please indicate your BC# in the deposit slip)

BPI BDO

AMOUNT	BPI BRANCH OR BDO BRANCH	DATE DEPOSITED

CREDIT CARD PAYMENT VISA CARD MASTER CARD

CARD NUMBER

THE ISSUER OF THE CARD IDENTIFIED HEREIN IS AUTHORIZED TO PAY THE TOTAL AMOUNT SHOWN HERE AND IN THE CORRESPONDING INVOICE RELATED TO THIS ORDER. I SHALL BE LIABLE FOR THE SAID AMOUNT, TOGETHER WITH ANY OTHER DUES THEREON, SUBJECT TO THE TERMS AND CONDITION OF THE CARDHOLDER AGREEMENT I HAVE WITH THE ISSUER OF THE CARD.

EXPIRY DATE: mm/yy PRINTED FULL NAME OF CREDIT CARD HOLDER SIGNATURE

ACKNOWLEDGMENT

I have reviewed my order indicated above and have fully understood the following conditions:

- That the complete processing of my order is subject to confirmation of my full payment, availability of products and correctness of data;
- That fax orders may be lost due to technicalities in transmission and equipment. Mary Kay is not responsible for orders not received due to this;
- That Mary Kay is not responsible for loss of income due to the non-processing of my order with conditions mentioned above;
- That orders received before 12 noon will be processed and shipped on the same day and may be received within 2-4 working days depending on location of the recipient;
- That month-end cut-off orders received after 7 pm will be excluded from this month's production but will still be processed for next month's production;
- That shipment for orders received in the last and first three (3) days of the month may be received within 4-6 working days from date of order;
- That the person mentioned in the shipping information is authorized to receive my order. I will assume full responsibility for his actions. In case my authorized consignee and I are not present during delivery, the goods will not be received by anyone.

Fax this order form to (02) 859-6299 together with the following documents:

- BANK DEPOSIT:** Validated deposit slip
- CREDIT CARD PAYMENT:** Authorization letter and photocopy of credit card (front and back)

BC Printed name

Signature

IMPORTANT NOTICE: Processing priority will be given to duly accomplished, complete, and legible order forms. You will be notified within one (1) hour through text or phone call once your fax order form has been successfully received by our Customer Service. Please call (02)859-6222 or text us at (0917)8660488, should you not receive any confirmation from Mary Kay Philippines after the given period. No confirmation from us would mean that your order was not received and Mary Kay Philippines will not be responsible for loss of income due to the non-receipt of your order.